

**Capital Projects Advisory Review Board (CPARB)
Small Business Task Force (SBTF)
Minutes
December 08, 2011**

Small business is the answer.

Small Business Task Force mission as identified by CPARB: *to develop recommendations for the Board's consideration on how the industry can open up opportunities for small businesses including minority and African American-owned businesses, and that the scope is limited to design and construction of capital projects.*

<u>Date</u> December 8, 2011	<u>Location</u> Olympia, Washington
<u>Time</u> 12:30pm-2:00pm	

Attendance:

Len Simpson
Dana Pittman
Stephanie Caldwell
John Boknecht
Dick Lutz
Dan Seydel

The meeting was called to order by Dan Seydel at 12:30pm.

Discussion:

Make up of Task Force Members -

Other task force, have appointed members
Focus is to have a balanced group

Change the Task Force Mission Statement -

Add small "veteran" and "women"

New changes to RCW to improve inclusion -

GCCM self performance - maximize self performance/2nd tier small business (could it be best value approach) - dollar amount consideration below \$500k as an example

Labor subcommittee to gain perspective

PLA/Community Work Agreement - labor is actively involved in developing community agreement, why can't small, minority and women business considerations be included into developing such agreements

DBOM(K-12) - participate in committee and track progress

ESCO - review and develop recommendations that support inclusion

CPARB Re-authorization - consider adding small and veteran

Specified products/manufacture monopoly, certified installers

Address challenge of paid staff (perseverance), how can we sustain this effort

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Re-assess SBTF priorities - review original priorities to determine relevance and importance to current mission of SBTF

SBTF Leadership - Stephanie Caldwell was asked to be Vice Chair

Meeting was concluded at 2:00pm.

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